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ID Checked: ☐ Yes ☐ No if No checked, why: _

AUTHORIZATION FOR RELEASE OF INFORMATION

When requesting health information records, please be very specific to ensure you receive all the information you require. Also, please be advised that Health Information Management will process fully completed Authorization forms as required by federal law (HIPAA). Incomplete Authorizations will be returned to sender with explanation as to what is missing.

FEES: Health records will be sent to another healthcare provider free of charge as a professional courtesy.

All other requests are subject to fees of \$.75 per page. Health records are released upon payment of all fees.			
hereby authorize Cayuga Medical Center to release copies of my medical records as directed below to: please enter complete mailing address Nov 1 9 2020			
Address: 209 W. State St Ithaca NY 14850			
Change H. Latt ATA A 2A 1 Court			
DESCRIPTION OF INFORMATION:			
Patient Name: Bonze Anne Rose Blay Date of Birth: 5/1/56			
Patient Address: 1668 Trumansburg Rd			
Dates of Service: 1115/18 Processing Time if No Date)			
NFORMATION TO BE RELEASED:			
J History & Physical J Laboratory Results/Pathology Includes: (Indicate by Initialing) J Discharge Summary ✓ X-ray Reports □ Disc Alcohol/Drug Treatment J Consultation □ Operative Report Mental Health Information			
EKG			
JER/Convenient Care Dilling Communication Other: MR Scan Reports			
REASON FOR RELEASE: At request of individual			
understand I may revoke this authorization at any time by presenting written revocation to the Health Information Management Department. Revocation will not apply to information already released in response to this authorization. I understand that any release of information carries with it the potential for redisclosure by the recipient and may not be protected by the federal privacy rules. Cayuga Medical Center will not condition treatment, payment, or eligibility of benefits on completion of an authorization. This authorization will expire on (date or event)			
f I fall to specify an expiration date or event, this authorization will expire after 6 months. The patient may request a copy of this authorization.			
Signature of patient of legal representative) (Date) (Must be entered or request will be returned)			
Signature of patient or legal representative) (Date) (Must be entered or request will be returned)			
Relationship, if other than patient) (Legal Representative Address)			

Please scan completed form and email to: medicalrecords@cayugamed.org or send completed form to the Health information Department at the address below